

 Oroville Hospital	Job Description for EEG Tech	Department:	Cardiopulmonary/EEG
		Dept. #:	7620
		Last Reviewed:	05/08; 08/12
		Last Updated:	

Reports To

Director of Cardiopulmonary Services

Job Summary

The EEG Tech functions as a resource person to physicians and their staff, family members and hospital staff. Prepare patients and performs Electroencephalograms, Ambulatory EEG's, BAER's, VEP and other tests within their scope of practice.

Duties & Responsibilities

1. Functions as a resource person to physicians and their staff, family members and hospital staff
2. Prepares patient and performs Electroencephalograms, Ambulatory EEG's, BAER's, VEP and other tests within your scope of practice
3. Edit and prepare test for reading by a Physician
4. Reports findings or concerns to reading physician for prompt interpretation
5. Employee will demonstrate customer service in all interaction, that is compassionate, courteous, friendly, non-judgmental and demonstrate a respect for privacy
6. Cleans and maintains equipment (EEG machine and accessories)
7. Operates IBM computer (Hospital Information System)
8. Use specific protocol for patient wires including taking them off and proper cleaning and storage
9. Some office responsibilities such as scheduling, filing, computer and telephone skills
10. Performs other duties as directed by the Cardiology Supervisor or Chief of Cardiopulmonary, EEG
11. Will work 8 hour shifts unless other arrangements are made with the Director

Qualifications

1. Experience preferred but will train
2. Current AHA CPR for Healthcare Provider or Professional certification required
3. Graduate of a two year Cardiovascular program or equivalent combination of training is preferred
4. Certification of registration by a National Certifying Cardio-Vascular Agency is desirable

ER Tech	Emergency Services Department: EEG Tech.		Page 2 of 2
------------	---	--	-------------

5. Must be able to communicate with and perform tests on patients of all ages, pediatric to adult and staff
6. Two years experience is preferred

Lifting Requirements

Very Heavy - generally lifting objects in excess of 100 lbs. (with help) with frequent lifting and/or carrying of objects weighing 50 lbs. or more. Some lifting requirements and moving of equipment will be necessary usually less than 50 lbs. Will need to learn proper patient repositioning and lifting skills.